

**GLOSSARY OF TERMS AND ABBREVIATIONS**

<b><u>Term/Abbreviation</u></b>	<b><u>Explanation</u></b>
Annual Session (AS)	The annual business meeting of the Supreme or a Grand Guardian Council
Annual Meeting (AM)	The annual business meeting of the Supreme Bethel, JGC, Jurisdictional Bethel or Grand Bethel
Applicant	A girl who wishes to join JDI and has submitted an application (formerly petitioner)
Application	The form completed when applying for membership in JDI (formerly petition)
Art.	Article
AUD	Australian dollars
B-	Referring to the Bylaws of an entity Bethels under Supreme (BUS) all Bethels not located within a GGC BGC
Board (BOT)	Bethel Guardian Council
BRL	The Board of Trustees of the SGC
Bylaws of a Bethel	Brazilian Reais
C-	A component part of the Supreme Constitution and Bylaws document applying to all Bethels
CAD	Referring to the Constitution of an entity
CAV	Canadian dollars
Const.	Certified Adult Volunteer. An adult who has completed the JDI Adult Volunteer Training Program and is registered through Job's Daughters International.
daughter	Constitution
Daughter	a girl or woman as she is related to her parents
Direct descendant	a member of the Job's Daughters International
double knot	a female descendant (in the case of a Job's Daughter) who is the daughter, granddaughter, great granddaughter, etc of a Master Mason
Executive Manager	square knot
FILIAE	Administrator of the Supreme Office
GGC	daughters (Latin)
Grand jurisdiction	Grand Guardian Council
In good standing	A jurisdiction in which a GGC has been established
IYOB	owes no monies to the Order and is not under disciplinary action IOJD
JDI	International Order of Job's Daughters
JGC	Job (Greek)
jurisdiction	Job's Daughters International
	Jurisdictional Guardian Council
	A State, Province, Territory, Region or Country

Jurisdiction Under Supreme	A jurisdiction which has not attained the level of one hundred forty (140) members but has two (2) active and Chartered Bethels and has not established a GGC.
Line Officer/Line Manual	an elective Officer who is part of the progressive line in a Bethel, SGC, GGC, or JGC Manual of Rules and Regulations of a GGC
Master Mason member	see POL-BOT 2 see Daughter
method of meeting	A regularly scheduled or special meeting may be conducted in-person and/or virtually. The place, time and method will be determined by the BOT, ESGC, EGGC, EJGC, or EBGC. If held in-person an additional virtual option to attend may be offered to members who cannot attend in-person. If held virtually the dispensation or charter is not required to be present. A virtual option applies to all events which have historically been held in-person. These events may include, but are not limited to such things as Bethel meetings, council meetings, meetings during an Annual Session, Installations, Ceremonies, and Pageants.  If business is conducted which requires an election or vote at or before a meeting with a virtual option the BOT, ESGC, EGGC, EJGC, or EBGC will provide a virtual method of voting.
MIJD	Miss International Job's Daughter
Order	see IOJD / JDI
PHP	Philippines Peso
POL-BOT	Policies of the Board of Trustees used to manage the business of JDI.
Region	Jurisdictions which are expanded to include geographic areas and/or Bethels from contiguous jurisdictions thus forming a region.
Revoke (GGC Charter)	To remove a Charter for cause, i.e., a GGC which is dysfunctional or inactive without hope of recovery or a GGC which is operating contrary to the interest of JDI.
SB	Supreme Bethel
SBHQ	Supreme Bethel Honored Queen
Sec.	Section
SGC	Supreme Guardian Council
SOP	Standard Operating Procedures for a particular group
Supreme Jurisdiction	All jurisdictions for which a GGC or a JGC has not been established Supreme Office International Center for Job's Daughters Job's Daughters International, Supreme Guardian Council, 233 W. 6th Street Papillion, NE 68046-2210 402-592-7987    sgc@iojd.org
Suspend (GGC Charter)	To temporarily remove a charter and hold a Grand Council in its existing status to allow for correction of problems within a specified time.
Tax Exempt	JDI (SGC, GGCs, JGCs and Bethels) is exempt from payment of Federal income tax. It is not exempt from payment of sales tax. Form 990 is required to be completed by all GGCs, JGCs, and Bethels, in the United States, each year. Any GGCs, JGCs, and Bethels with gross receipts of \$50,000.00 or more file the long Form 990. All GGCs, JGCs, Bethels, and subordinate clubs with gross receipts less than \$50,000.00 file the easy Form 990EZ.
Uniform Code for Bethels	The bylaws provided to Daughters and tailored to their Bethel (See SOP-Bethel 21)

USD	United States dollars
Virtual meeting	Conducted using computer or telephone technology so attendees may participate in real-time without being physically located together.
Withdraw	(GGC Charter) To take back a Charter when a Jurisdiction no longer meets the requirements to be a Grand Jurisdiction due to loss of membership.
YPP	Youth Protection Program